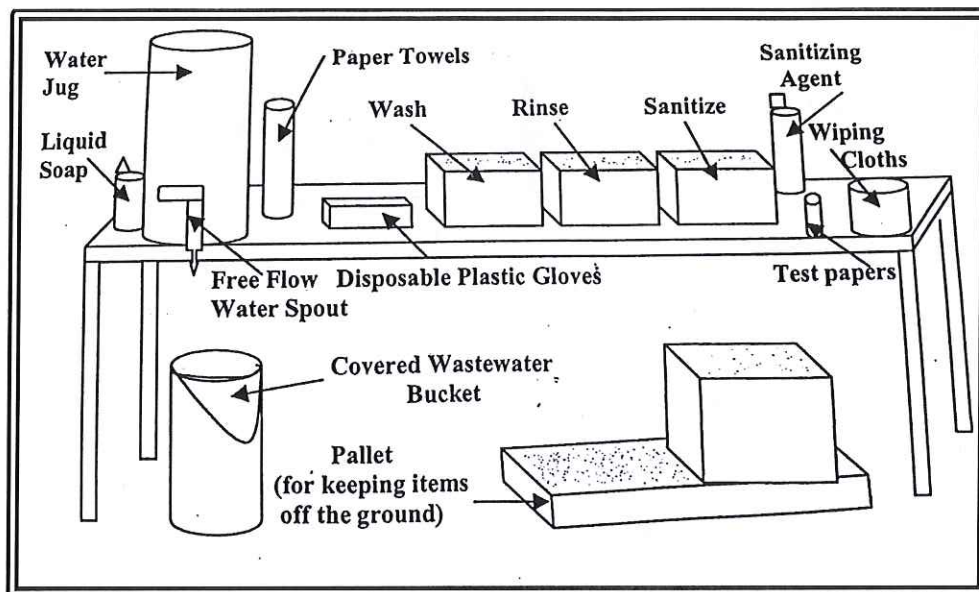


*** IMPORTANT *** Any distribution of food to the public in the form of free food, samples, packaged food or food prepared for immediate consumption will need prior approval from either the local district office of the Virginia Department of Health or the Virginia Department of Agriculture and Consumer Services. Adherence to these VCE guidelines does not mean the operator is allowed to provide food to the public. Full application must be submitted to the relevant government regulatory authority prior to serving food to the public. Operational approval is granted based on either the specific menu to be offered or the product to be packaged, and is based on the facility layout and equipment as well as operational considerations.



Handwashing Station – MUST have these 4 components

- Water Jug – at least 5G. with free flow water spigot. Warm water is preferred, but not mandatory.
- Liquid Soap
- Single Use Paper Towels
- Wastewater Bucket

3 Compartment Sink

- Wash, Rinse, Sanitize 'Sinks' – Large enough to accommodate largest items that will need cleaning. Can arrange for offsite cleaning and sanitizing at central facility.
- Sanitizing Agent – Refer to pgs. 3 & 4 of http://pubs.ext.vt.edu/FST/FST-42/FST-42_PDF.pdf
- Test Papers – Test each time a new batch of sanitizing solution is made. New batches should be made every 4 hours or when sanitizing solution is visibly dirty.
- Wiping Cloths – For wiping off & sanitizing food contact surfaces. Keep in small bucket with sanitizing solution.

Stumped? Got questions? Need additional support or guidance?

For specific regulation guidance: For government run farmers markets, please contact Pam Miles, Program Supervisors for Food Safety at Virginia Department of Agriculture and Consumer Services (VDACS). 804-786-3520 or pamela.miles@vdacs.virginia.gov For privately run farmers markets, please call the Albemarle County/Charlottesville Office of the Virginia Department of Health (VDH). 434-972-6200

For general questions: Please call Ian Pasquarelli, Family & Consumer Science Agent, or Cathryn Kloetzli, Agriculture & Natural Resources Agent, at the Virginia Cooperative Extension – Albemarle/Charlottesville Office for more information. We can be reached at ipasq@vt.edu, cathrynk@vt.edu and 434.872.4580.